



Waiting List

Ranking Number

WE NEED ALL NAMES OF EVERYONE IN THE HOME EVEN IF THEY DO NOT NEED CARE!!!

Family Identification . If you are a single parent/caretaker check this box

Full name of parent/caretaker (including middle initial)	Gender	Phone Number	Work/school
A: _____	_____	_____	_____
B: _____	_____	_____	_____
Address: _____	City _____	State _____	Zip _____

Reason for needing Services

- _____ Working *(Seeking Work) Care is limited to 6 hours or less per day M-F for a total of
- _____ Education 60 business days with fiscal year. If your child is school aged, you can seek
- _____ Homelessness work during your child's school hours
- _____ Seeking Work *
- _____ Parental Incapacity

FAMILY MONTHLY GROSS INCOME FROM ALL SOURCES :\$ _____ FAMILY SIZE: _____

Employment/Training Information. Must be completed by each adult listed above to document need on this basis of employment or training

Parent/Caretaker	Employer/School	Street Address	City	Zip
A: _____				
Sunday:	Monday:	Tuesday:	Wednesday:	Thursday:
_____	_____	_____	_____	_____
B: _____				
Sunday:	Monday:	Tuesday:	Wednesday:	Thursday:
_____	_____	_____	_____	_____

Full Name of ALL children in the home	M	F	Birth Date	Hours of care per day (if needed)

Certification and signature of parent/Caretaker.

I declare under penalty of perjury that the above information is true and correct to my knowledge.

Signature: _____ Date: _____

Once submitted, you will be placed on our current waiting list. Based on your income and family size you will be ranked and sent a ranking letter.

When funding is available you will be contacted by your ranking number and date of the waiting list application. We will set up an interview for you to complete application process.

- ◆ You must bring all proof of income Birth Records of child/ren needing care as well as immunization records for any child not enrolled in school.
- ◆ A copy of Valid photo I.D. and proof of residency
- ◆ If your need for care is for attending school a copy of your class schedule issued by the school you are enrolled in will need to be provided .
- ◆ You must bring any Foster or Guardianship placement papers and or custody or restraining order papers . If you receive Cash, Medical and or Food stamps, you must also bring a passport to services.

It is important to update your waitlist form if you move, change your phone number, income changes ext. If we cant contact you when your application is chosen you will need to start from the beginning again.